



Minutes of Meeting for the Wednesday September 9, 2009 Executive Meeting

Date: Wednesday, September 9, 2009

Time: 7:30 pm

Location: Tim Horton's – Kipling and Horner

Attendees: Gregg Thurlbeck, Melissa Nelson, Ian Drew, Roy Ehlermann,
Lee Shimano and David Jackman

Absent: Karen Slade

Speakers Corner: Each executive member was provided a couple of minutes to provide a brief...

Personal introduction

Vision and direction for the club

Members feedback

Good things

Concerns

Summary

Agenda Items:

1. 2009/2010 budget – discussion/review/approval ~ Karen?

This agenda item was deferred. The 2009/2010 draft budget will be sent to the executive for review and then later for approval.

2. Starting blocks update ~ Gregg

The existing deep end “electronics ready” starting blocks will be available from the Olympium in 1 to 2 years. The Olympium suggested that the blocks might be available for the 2009-2010 season. To use our existing blocks requires replacing the anchors at Alderwood. There are two estimates for the work: 1. 2860 + tax, 2. 1590 + tax. The clubs existing blocks will be ok for the Feb. swim meet.



3. Annual members meeting; when/where/agenda ~ David

The club's annual meeting will be held in the Alderwood Pool meeting room on October 7th after the workout. Gregg will arrange the booking of the room. This coincides with the 1st Pizza Night. Gregg will e-mail the members re: the Annual Meeting date, time and location.

4. Sanctioned swim meets for 2009/2010 ~ Gregg

Gregg suggested four sanctioned swim meets.

- a) North York Pentathlon
- b) Alderwood Meet
- c) Burlington (Feb. 7), Milton or a sanctioned club "Time Trial" swim
- d) Provincial Swim Meet in London (March 19-21)

5. Update on coaching, how's it going, members feedback, other stuff ~ Gregg

Feedback on the new coaching has been positive and the coaches are modifying workouts as they get settled and based on feedback. Eric has provided Gregg with a 2009/2010 plan. Gregg mentioned that the plan is very detailed. The concern about the sustainability of coaching was raised.

Sundays - Eric will coach the Sunday practices when available. Gregg will backup Eric on Sundays.

Mondays - Gregg will coach on Mondays alternating with Bryon Slade.

Wednesdays – Gregg coach on Wednesdays.

Coaches Contract(s) – 6 sick days/floaters will be provided in the contract (2 per coach). The draft coach(s) contract will be distributed to the executive members for review and comment.

Part Time - Because of Gregg's limited availability to swim because of coaching responsibilities, the club voted to allow Gregg to pay for a "part time" membership..

Alderwood Meet Manager – Gregg would like to have someone take on the roll of Meet Manager for the annual Alderwood Swim Meet. Neither Ethel nor John (qualified Meet Managers) wishes to take it on.

6. Communication with the executive and the members; when/by whom/purpose ~ David

The Oct. 7th annual meeting will provide an opportunity for the members and executive to discuss club business, etc.



7. The questionnaire; content/purpose/when ~ Lee/Melissa

Lee and Melissa will revise the questionnaire based on executive feedback. The information obtained via the questionnaire will be used by the executive for planning purposes. Hard copies of the questionnaires will be available for members at the annual meeting if their preferred format is written as opposed to electronic/e-mail.

8. Compose/identify a list of duties/responsibilities of the executive ~ Melissa

David will send out a draft executive responsibilities table for comment.

9. A discussion on how we will approach possible or perceived conflict of interest in the future ~ Melissa

Three executive members will have signing authority for cheques: Gregg, Melissa and Karen. Gregg will not co-sign coaching pay cheques.

10. Website - how we can keep it fresh and up to date ~ Melissa

Roy is available to take an updated team picture, a date has not been set. David suggested that a picture of the coaches also be taken. More members and coaches profiles were suggested.

David suggested that the executive consider adding “approved” documents to the website. Examples could include:

- Executive structure
- Agendas for the Executive and Members meetings
- Minutes of meeting
- Budget
- Sanctioned meets

It was suggested that an e-mail be sent to the members with the website link.

Minutes taken by: David Jackman